



ACHCA Member ID Number  
(Required for member discounts)

Make a copy of this form for each additional registrant.

- Primary Registration     Additional Registrant

Last Name	First Name	M.I.	Nickname for Badge
Title		Facility Name	
Preferred Mailing Address <input type="checkbox"/> Home <input type="checkbox"/> Work			
City/State/Zip			
Home Phone	Work Phone	Fax	
CE Credit <input type="checkbox"/> Yes <input type="checkbox"/> No			
License #	State	NHA / ALA / Nurse (circle)	

Email address (confirmations will be sent via email)

- I am a first-time Annual Convocation Attendee.

Special Accommodations:

- Please check here if you require special accommodation to fully participate. Attach a written description of your needs.

## Full Meeting Packages

Includes CE, Exhibit Hall, Friday Reception, Academy FUN-raiser, and Awards Dinner.

Early Bird	Advance	On-site
By April 15	By May 7	May 8-19

### Primary Registrant

Member	<input type="checkbox"/> \$599	<input type="checkbox"/> \$699	<input type="checkbox"/> \$799
Non-Member	<input type="checkbox"/> \$699	<input type="checkbox"/> \$799	<input type="checkbox"/> \$899

### Additional Registrant from Same Facility

(Name of primary registrant \_\_\_\_\_.)  
ACHCA must receive separate registration for primary registrant.

Primary Registrant is:

Member	<input type="checkbox"/> \$499	<input type="checkbox"/> \$599	<input type="checkbox"/> \$699
Non-Member	<input type="checkbox"/> \$599	<input type="checkbox"/> \$699	<input type="checkbox"/> \$799

### Student Registration    \$175

Proof of enrollment must be attached unless included with a group of registrations submitted by academic institution.

## Certificate Programs

These two certificate programs require pre-registration. Please indicate which programs you plan to attend.

- Assisted Living Computer Simulation  
 MDS Review and Competency

## Social Activities

Please indicate which activities you plan to attend:

- Preconference Welcome Reception, Fri, May 15  
 Academy FUN-raiser, Sun, May 17 Limited to the first 250 who register.  
 Awards Dinner, Mon, May 18

FAX your completed form and credit card payment to: 866-874-1585

Mail check payments to: ACHCA Convocation Registration 12100 Sunset Hills Rd, Suite 130 | Reston, VA 20190. After May 8, please register onsite. **Questions?** Call 202-536-5120

Your Registration Total	\$ _____
Guest Registration Total	\$ _____
Additional Tickets Total	\$ _____
Golf Fees Total (please include Golf Sign-up Sheet)	\$ _____
Membership Dues (if joining to receive member discount)	\$ _____
<b>TOTAL DUE:</b>	<b>\$ _____</b>

**Join The College Now**  
to receive conference discounts.  
Note: Membership in ACHCA is individual and not facility-based.  
 **Yes, I want to become an ACHCA member.**  
Full Member: \$281.00

## Partial Meeting Packages

### Two Day Registration

Includes CE, Exhibit Hall. Separate tickets needed for Awards Dinner and Academy FUN-raiser.

	Early Bird	Advance	On-site
	By April 15	By May 7	May 8-19
Member	<input type="checkbox"/> \$400	<input type="checkbox"/> \$425	<input type="checkbox"/> \$450
Non-Member	<input type="checkbox"/> \$475	<input type="checkbox"/> \$500	<input type="checkbox"/> \$525
Indicate Days:	<input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday		

### Student Registration    \$125

Does not include Awards Banquet or Academy FUN-raiser. Proof of enrollment must be attached unless included with a group of registrations submitted by academic institution.

### Exhibit Hall Only Registration    Sat - \$75    Sun - \$75

## Special Meal Requests

To ensure availability, please request a special meal and pick up your ticket at the ACHCA registration desk a minimum of 24 hours prior to the scheduled event. Special meals MUST BE ordered by May 5, 2009.     Kosher Meal     Vegetarian Meal

## Guest Packages

Full Guest Packages include Exhibit Hall, Friday Reception, Academy FUN-raiser, and Awards Dinner. (Guest packages are for family members or guests who are not affiliated with or working within the long term care profession and who are attending with a full meeting registrant.)

### Full Guest Packages

	Early Bird	Advance	On-site
	By April 15	By May 7	May 8-19
Attending with Member (qty. _____)	<input type="checkbox"/> \$295	<input type="checkbox"/> \$330	<input type="checkbox"/> \$365
Attending with Non-Member (qty. _____)	<input type="checkbox"/> \$395	<input type="checkbox"/> \$430	<input type="checkbox"/> \$465

### Guest Exhibit Hall Only Pass-one day \$75 per person x \_\_\_\_\_ qty.

Specify day attending:     Sat - \$75     Sun - \$75

Guest #1 \_\_\_\_\_

Guest #2 \_\_\_\_\_

## Additional Tickets

**Awards Dinner**    \$75.00 x \_\_\_\_\_ (qty.) \$ \_\_\_\_\_

One ticket included with each full meeting or full guest package.

**Academy FUN-raiser**    \$30.00 x \_\_\_\_\_ (qty.) \$ \_\_\_\_\_

One ticket included with each full meeting or full guest package.

**Certified and Fellows/Life Member Breakfast** \$24.00 x \_\_\_\_\_ (qty.) \$ \_\_\_\_\_

I became Certified or a Fellow for the first time between April 1, 2008 and May 7, 2009 and would like one complimentary ticket.

**Note:** Tickets to the Certified and Fellows/Life Member Breakfast are not included in any registration fees. All are welcome to purchase tickets and attend.

## Payment Information (Payment must accompany registration form.)

Check Enclosed: (Payable in U.S. Dollars to ACHCA)

Please charge my     Visa     MasterCard     American Express

Card Number \_\_\_\_\_ Expiration \_\_\_\_\_

Name as it appears on the card \_\_\_\_\_

Signature of Cardholder \_\_\_\_\_

**Refund and Cancellation Policy** Requests for refunds and cancellations must be in writing. ACHCA will refund your entire registration fee, less a \$75 processing fee until Wednesday, April 15, 2009. After April 15, 2009, no refunds will be issued except in the case of a facility Survey. If a Survey occurs over the period of the Convocation, ACHCA will refund your registration fee upon receipt of confirmation of the Survey. Substitutions of registrations are welcome, but must be made in writing.